



## **VACANCY ANNOUCEMENT**

**Position:** Project Assistants (2)  
**Contract Duration:** 1 year  
**Duty Station:** Mongu and Solwezi  
**Reporting to:** Programme Manager

Lions Aid Zambia (LIAZ) is a Non-governmental Organization (NGO) and is a developmental agency for Lions Clubs International District 413 Zambia responsible for design and implementation of long-term, impactful humanitarian service projects. Our mission is to provide equity of access to health, education, and empower women, youth, and persons with disability by working with partners.

### **Key Responsibilities**

- Support the Programme Manager in the coordination of the WASH activities according to the annual workplan.
- Work closely with the Provincial and District WASH committees to promote timely planning and implementation of all WASH field activities as planned.
- Ensure appropriate, timely and accurate data collection against agreed indicators to enable both internal and external reporting.
- Conduct periodic reviews and recommend mitigation measures.

### **Candidate Profile**

- Degree in relevant field
- Minimum 2 years working experience in Community Development, Health, or WASH related projects.
- Excellent communication skills (both oral and written) and should be computer literate.

### **How to Apply**

Applicants should submit, an application letter and Curriculum Vitae by email to [recruitment@liaz.co.zm](mailto:recruitment@liaz.co.zm) addressed to the Executive Director not later than 16<sup>th</sup> February 2024. Indicate the position and duty station that you are applying for, in the subject. Please note that copies of education qualifications are not required at this stage.

***LIAZ is an employer that does not tolerate any form of abuse. All potential candidates will be subjected to rigorous background checks and controls.***